

**DODDRIDGE COUNTY SCHOOLS
STUDENT TRANSFER/REQUEST**

FY _____

As per WV State Code (Law) 18-5-16A, regarding transfer requests involving two (2) counties, both Boards of Education must approve transfers of non-resident students. Doddridge County Schools will not assume responsibility for transportation and/or expenses relating to this transfer.

All transfers are approved contingent on good behavior, faithful attendance, academic achievement, and must be in compliance with state pupil/teacher ratio. All transfers and requests must be renewed annually but may be rescinded at any time during the school year by the parent, principal or Doddridge County Board of Education.

Eligibility for all extra-curricular activities are governed by the WV Secondary Schools Activity Commission.

Student(s) Name: _____ DOB: _____ Grade _____

Student(s) Name: _____ DOB: _____ Grade _____

Student(s) Name: _____ DOB: _____ Grade _____

Parent(s) Name: _____ Phone: (Home or Cell) _____ (W) _____

Address: _____ City: _____ State: _____ Zip: _____

Transfer From: _____ To: _____

(School/County)

(School/County)

School attended last year: _____

Reason for Request: _____

Parent(s)/Guardian(s) Signature: _____ Date: _____

RENEW AL OF TRANSFER IS REQUIRED ANNUALLY!

DODDRIDGE COUNTY SCHOOLS
268 Bulldog Drive
WEST UNION, WV 26456
PHONE: 304 873-2300 FAX: 304 873-2210

FOR OFFICE USE ONLY:

Approval: ___ Denial: ___ Reason: _____ (Attendance Director)

Approval: ___ Denial: ___ Reason: _____ (Principal)

Approval: ___ Denial: ___ Reason: _____ (Superintendent)